

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

**CLOSING DATE**

: 23 December 2024 at 16H00

NOTE

: The Department of Public Works and Infrastructure is an equal opportunity, affirmative action employer. The intention is to promote representatively in the Public Service through the filling of these posts and with persons whose appointment will promote representatively (specifically persons with disabilities and women), will receive preference. An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Note: Kindly take note that with effect from 01 January 2021, DPISA approved the new Z83 Application Form (obtainable from any Public Service Department); applicants are requested to use the new application form and the Z83 form must be fully completed signed and initialled when submitted as failure to do so may result in their application being disqualified. With regard to completion of new Z83 form, part A and B must be fully filled, Part C on method of correspondence and contact details must be fully filled, two questions relating to condition that prevent reappointment under part F must be fully answered. Page 1 must be initialled, and applicants will not be disqualified if they only sign page 2. Failure to comply with the above, applicants will be disqualified. To streamline the recruitment process to be more responsive to the public, as well as to create more protective measures during the pandemic by avoiding over-crowding and curb the costs incurred by applicants such measures should include the following regarding certification: Please note that applicants are not required to submit certified copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. The communication from HR of the department regarding requirements of certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The application for employment Form (Z83) provides under the sectional "additional information" that candidates who are selected for interviews will be requested to furnish additional certified information that may be requested to make final decision. It must be borne in mind that when a document is certified as a true copy of an original, the certifier only confirms it being a true copy of the original presented. Therefore, the certification process does not provide validation of the authenticity of the original document. The validation occurs when the documents is verified for authenticity. Regulation 67 (9) requires the executive authority to ensure that he or she is fully satisfied of the claims being made and these read with Regulations (57) (c) which requires the finalisation of Personnel Suitability Checks in order to verify claims and check the candidate for purpose of being fit and proper for employment. Applications not complying with the above will be disqualified. Should you not have heard from us within the next months, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications, any disciplinary proceeding and a security clearance. Posted, hand delivered or email applications will be accepted, late applications will not be accepted. Shortlisted candidates must be willing to undergo normal vetting and verification processes. Should you not have heard from us within the next months, please regard your application as unsuccessful. Regarding emailed applications, applications must be submitted as a Single document/ One Attachment To The Email Addresses Specified For Each Position. (Kindly Note That The Emailed Applications And Attachments Should Not Exceed 15mb). It remains the candidate's responsibility to ensure that their application is successfully submitted. Entry level requirements for SMS posts: in terms of the Directive on Human Resource Management and Development on Public Service Professionalization Volume 1 a requirement for appointment into SMS posts is the successful completion of the Senior Management Pre-Entry programme as endorsed by the National School of Governance (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.

MANAGEMENT ECHELON

- POST 45/159** : **HEAD OF INFRASTRUCTURE SOUTH AFRICA REF NO: 2024/100**
(Five (5) Year Contract)
(Re-advertisement for Ref No: 2024/88 PSVC 35 of 2024, Applicants who previously applied are encouraged to reapply)
- SALARY** : R2 259 984.per annum (Level 16)(All-inclusive package) (Total package to be structured in accordance with the rules of the Senior Management Services (70% of package), the State's contribution to the Government Employees Pension Fund (13% of Package) and a flexible portion that may be structured in terms of applicable rules Note: It will be expected of the successful candidate to sign a Performance Agreement, be subjected to Top Secret Security Clearance and annually disclose his/her financial interests. Note: The successful candidate will have to enter into a five (5) year employment contract, an annual performance agreement and annually disclose his/her financial interests.
- CENTRE REQUIREMENTS** : Head Office (Pretoria)
: An NQF level 08 qualification in or related to Business Management, Built Environment, Finance, Development Finance, Public Administration, Economics or Law. Ten (10) years of experience at Senior Management Level in the relevant field.
- DUTIES** : Provide leadership and strategic direction to the Infrastructure South Africa's (ISA) team, ensure adherence to governance systems and processes, and manage risks. Manage the implementation of SA's Infrastructure Investment Plan, inclusive of coordinating the development, assessment, management, project preparation, implementation and monitoring of the comprehensive infrastructure pipeline. Manage infrastructure investment and funding through the mobilisation of the public and private sector (national and international), financial community, MDBs and DFIs. Manage the property, land and buildings portfolio to maximize public land value. Ensure that ISA enables the intent of the Infrastructure Development Act (IDA), supports the structures within the IDA and executes the infrastructure investment, development and implementation provisions of the IDA. Key Expectations: Liaise and engage on issues related to Cabinet, Parliament, Clusters, and other internal and external entities. Liaise, engage and undertake the administrative functions related to the Presidential Infrastructure Coordinating Commission Council, Management Committee and Secretariat. Liaise, engage and undertake the administrative functions related to the securing of infrastructure investment. Liaise and interact on issues related to the Office and provide or acquire information as and when required. Articulate and support issues of strategic significance. Liaise and interact with role players in the infrastructure delivery management value chain to fulfil the ISA's infrastructure coordination and management mandate. Chairing of and participation in relevant forums/committees and meetings, with specific reference to the SIP Steering Committee.
- ENQUIRIES APPLICATIONS** : Mr Sifiso Mdakane, Tel: (082) 929 9885
: The Director-General, Department of Public Works and Infrastructure, Private Bag x65, Pretoria, 0001 or Hand deliver at 256 Madiba Street, CGO Building, Pretoria or email to: Recruitment24-21@dpw.gov.za
- FOR ATTENTION** : Ms NP Mudau
- POST 45/160** : **CHIEF CONSTRUCTION PROJECT MANAGER (GRADE A) REF NO: 2024/101 (X3 POSTS)**
(Re-advertisement for Ref No: 2024/99 PSVC 41 of 2024 (X3 posts), Applicants who previously applied are encouraged to reapply)
- SALARY** : R1 200 426. per annum (all-inclusive salary package), (total package to be structured in accordance with the rules of the OSD)
- CENTRE REQUIREMENTS** : Pretoria (Regional Office)
: Relevant B Degree or equivalent qualification in a technical field/built environment with a minimum of 6 years post qualification experience. Valid driver's licence, Compulsory registration with the SACPCMP as a Professional Construction Project Manager. Knowledge of Programme and Project management. Project design and analysis; legal and operational compliance, as well as the creation of a high-performance culture, Communication skills, Problem-solving and analysis skills, Decision making skills, Conflict management skills. Research and development. Strategic capability and leadership. Financial management and Computer skills and well as negotiation skills.

<u>DUTIES</u>	:	Monitor the performance of Project Managers under his/her supervision, Mentor, develop and offer technical support to improve performance, Manage construction projects on his/her own, ranging from large-scale capital projects to maintenance projects and service contracts, Ensure that the needs of clients are well interpreted into manageable scopes of work, Procure the services of the Built Environment professionals through stipulated supply chain management processes, Coordinate the work of various professionals to ensure the required design and documentation quality as well as delivery is in accordance with project execution plans, Coordinate all internal resources required to ensure the bidding process for appointment of contractors, Ensure that appointed consultants manage the quality of work within their professional scope and responsibility, Ensure that contractors timeously receive all relevant specifications and details to construct, Adjudicate all applications of variation orders and extensions of time, and make recommendations to the approving authority within the Department, Process all interim monthly payments as per the conditions of contract and in line with Government's commitment to pay invoices timeously, Prepare and submit project information to be filed to the Head of Directorate Secure all required funding for the projects through internal set processes, Ensure that project information is filed appropriately for easy access during audit, Cultivate a culture of good working relationships with fellow colleagues within the Department, Adhere to conditions of Occupational Health and Safety, Conduct research on new best practices of materials, techniques and methods, Ensure delivery of projects within parameters of time and cost to establish and promote effective relationships with clients, Provide expert advice to the Department.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr D. Sewada, Tel: (012) 310 5399
<u>FOR ATTENTION</u>	:	Pretoria Regional Office Applications: The Regional Manager, Department of Public Works, Private Bag X229, Pretoria, 0001 or Hand Deliver to AVN Building corner Andries and Skinner Street, Pretoria or email to: RecruitPTA24-05@dpw.gov.za
<u>POST 45/161</u>	:	Ms. K. Tihapane/ Ms. MC. Lekganyane
<u>SALARY</u>	:	<u>CHIEF TOWN AND REGIONAL PLANNER: (GRADE A) REF NO: 2024/102</u>
<u>CENTRE REQUIREMENTS</u>	:	R1 042 170.per annum (all-inclusive salary package), (total package to be structured in accordance with the rules of the OSD) Head Office (Pretoria) B degree in Urban/Town and Regional Planning or relevant qualification. Six years post qualification Town and Regional Planning experience required. Compulsory registration with SACPLAN as a professional Town and Regional Planner on appointment. Valid driver's licence. Willingness to travel extensively. Knowledge And Skills: Conversant with Built Environment related legislation and/or policies. In-depth understanding of Town and Regional Planning processes (Site Clearance/readiness processes). Well-developed Project and Stakeholder management skills. Knowledge of PFMA, Treasury regulations and other related government prescripts. Understanding of property development. Problem solving; Decision-making; Communication; Interpersonal skills, Report writing, Presentation Computer literacy and Negotiation skills. Personal Attributes: Ability to work under pressure; Ability to communicate at all levels; People oriented; Innovative; Flexibility and ability to adapt to change; Analytical thinking; Hardworking and highly motivated.
<u>DUTIES</u>	:	Rapid site delivery for the construction of accommodation for national departments, in line with the Site Delivery Programme linked with Construction Programmes and budgets. Ensure verification and interpretation of all client department needs preference and space norms. Ensure community involvement and stakeholder support in projects. Manage site analysis/audit; approve and clear sites for development. Provide timely progress reports and briefings to client departments. Ensure the appointment, briefing, administration and payment of professional service providers in accordance with DPW and other related government guidelines. Prepare consultant appointment terms of reference and scrutinize development conditions. Ensure effective relationship with client departments, KAM, Portfolio managers, Professional Services, Head & Regional Office project managers as well as other relevant government role players. Apply project quality control and pro-actively remove constraints that delay the site clearance process. Negotiate land availability and enter into service level agreements with service providers. Provide professional and technical support to the implementation teams at Head and Regional offices. Conduct research regarding international best practice on Town and Regional Planning. Develop and inform relevant stakeholders of site clearance processes. Verify and evaluate project

compliance with legal and development conditions. Resolve issues pertaining to environmental and heritage impact, traffic engineering, land use, site demarcation, site development plans etc. Resolve any town planning and/or other related development matters that affect client sites or assets. Provide professional advice on Town and Regional Planning issues.

ENQUIRIES : Mr M Ganiso, Tel: (012) 406 1035
APPLICATIONS : Head Office Applications: The Director-General, Department of Public Works, Private Bag x65, Pretoria, 0001 or Hand deliver at CGO Building, Corner Bosman and Madiba Street, Pretoria or email to: Recruitment24-22@dpw.gov.za

FOR ATTENTION : Ms. NP Mudau

POST 45/162 : **CONSTRUCTION PROJECT MANAGER (PRODUCTION) (GRADE A) REF NO: 2024/103**

SALARY : R833 499.per annum, (all-inclusive salary package), (Total package to be structured in accordance with the rules of the OSD)

CENTRE : Bloemfontein (Regional Office)
REQUIREMENTS : National higher diploma (Built Environment field) with a minimum of 4 years and six months certified experience. B-Tech (Built Environment field) with a minimum of 4 years certified managerial experience. Honours degree in any Built Environment field with a minimum of 3 years' experience. Valid driver's license. Compulsory registration with the SACPCMP as a Professional Construction Project Manager on appointment. Computer literacy. Knowledge and understanding of the following Acts: The Public Finance Management Act, Occupational Health and Safety Act as well as Building Regulations and Environmental Conservation Act. Knowledge and understanding of the Government Procurement System, good planning, financial and budget skills, Sound analytical and good written and verbal communication skills. Knowledge and understanding of the NEC, JBCC and GCC form of contract.

DUTIES : Contribute to project initiation, scope definition and scope change control for envisaged projects. Full project management function, cost, quality and time control. Manage project cost estimates and control changes in line with allocated budgets. Plan and attend project meetings during the project phases. Assist with the compilation of projects documentation to support project processes. Implement project administration processes according to Government requirements. Ensure implementation of procurement activities and adherence thereof to Government policies. Provide assistance in implementing and assuring that project execution is in accordance with the approved project norms and time schedules. Support the project environment and activities to ensure that project objectives are delivered timeously. Manage and engage in multi-disciplinary construction teams regarding the construction/maintenance of facilities. Ensure that construction projects are implemented and executed as envisaged in the acquisition/procurement plan and that high quality projects are delivered within time, cost and quality framework.

ENQUIRIES : Mr. A Visser, Tel: (051) 408 7508
APPLICATIONS : Bloemfontein Regional Office Applications: The Regional Manager, Department of Public Works, P/Bag X 20605, Bloemfontein, 9300 or Hand Delivered to 18 President Brandt Street Bloemfontein 9300 or email to: RecruitBLOEM24-04@dpw.gov.za

FOR ATTENTION : Mr D Manus