

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 42/148 : **MEDICAL SPECIALIST GRADE 1 TO 3: FAMILY PHYSICIAN**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780 per annum
(A portion of the package can be structured according to the individual's personal needs)

CENTRE : Retreat Community Health Centre

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Family Physician. Registration with the Professions Council: Registration with the HPCSA as Medical Specialist, Family Physician. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign health professional council in respect of a foreign qualified employee) as a Medical Specialist, Family Physician. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognized foreign health professional council in respect of a foreign qualified employee) as a Medical Specialist, Family Physician. Inherent requirements of the job: Valid driver's licence (Code B/EB). Working Commuted Overtime at the 24-hour facilities. Willingness to work at other facilities in the Sub-structure. Competencies (knowledge/skills): Appropriate experience working at a Primary Healthcare facility in a District Health system. Clinical knowledge to manage complex clients referred from other clinical staff and liaise with other specialists for more advanced care. Ability to work within and lead a multi-disciplinary team to provide service delivery to clients in a Primary Health Care setting. Experience in facilitating clinical teaching, learning and assessment of both undergraduate and postgraduate health sciences students. Ability to support research activities, including postgraduate research supervision. Clinical governance skills, including quality improvement methodology. Knowledge of People Management, finance and supply chain management to support clinical service provision. Knowledge of Community Orientated Primary Care approach and ability to engage all relevant stakeholders in the Ecosystem. Participate in Specialist Consultant on call rosters.

DUTIES : Clinical services as a consultant and clinician. Clinical teaching and training. Clinical Governance and quality management. Academic educational activities, teaching of undergraduate and postgraduate students and research. People management of clinical staff and supporting the budget management related to clinical services.

ENQUIRIES : Dr K Murie, Tel No: (021) 797 8451 – Southern Western Substructure Office / Ms S Meyer Tel No: (021) 713 9741 – Facility Manager at Retreat CHC

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must

apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Chief Directorate: MHS for a period of 3 months from date of advert.

<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/149</u>	:	<u>SENIOR REGISTRAR (PULMONOLOGY)</u> (2-Year Contract)
<u>SALARY</u>	:	R1 271 901 per annum, (A portion of the package can be structured according to the individual's personal needs)
<u>CENTRE REQUIREMENTS</u>	:	Groote Schuur Hospital, Observatory Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist. Registration with the Professions Council: Registration with the HPCSA as a Medical Specialist. Experience: None after registration with the HPCSA as a Medical Specialist. Inherent requirements of the job: Commuted overtime is compulsory. Completion of MMED & FCP(SA) qualifications. Competencies (knowledge/ skills): Facilitation of management system. Effective and efficient administration. Communication including report generation, letter writing, consultation. Knowledge and appropriate approach to investigations of common cardiovascular disorders. Clinical Skills required of a Medical Specialist Physician (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts).
<u>DUTIES</u>	:	Clinical service provision. Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff.
<u>ENQUIRIES APPLICATIONS</u>	:	Email: Keertan.dheda@uct.ac.za or Tel No: (021) 406-6422 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will have to undergo profiling assessments prior to appointment. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/150</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (CLINICAL SERVICES) (PSYCHIATRY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 271 901 per annum Grade 2: R1 451 214 per annum Grade 3: R1 680 780 per annum (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
<u>CENTRE</u>	:	Karl Bremer Hospital (The post is a joint appointment with the Department of Psychiatry, University of Stellenbosch).
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Specialist in Psychiatry. Registration with the Professions Council: Registration with the HPCSA as a Specialist in Psychiatry. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Psychiatry. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Psychiatry. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Psychiatry. Inherent requirements of the job: Valid (Code B/EB) driver's license. Participation in a rotational commuted overtime that requires work on weekends, nights and public holidays. Competencies (knowledge/ skills): Strong record of clinical expertise, clinical governance,

- research, teaching and training at under and postgraduate levels. Excellent managerial, interpersonal, leadership, administrative, communication, analytical and problem-solving skills. Ability to supervise clinical training and teaching.
- DUTIES** : Provide specialist clinical services to inpatients and outpatients, including outreach services within the hospital catchment area. Management of relevant clinical governance and administrative requirements. Leadership of a multi-disciplinary clinical team. Academic teaching, training and research.
- ENQUIRIES** : Dr R Ortel Tel No: (021) 918 1733
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with their relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 29 November 2024
- POST 42/151** : **REGISTRAR (MEDICAL) GRADE 1 (PUBLIC HEALTH MEDICINE) (X3 POSTS)**
Directorate: Health Intelligence
(4-Year Contract)
- SALARY** : R949 146 per annum, (A portion of the package can be structured according to the individual's personal needs).
- CENTRE** : Head Office, Cape Town (University of Cape Town (X2 Posts)/ University of Stellenbosch (X1 Post)
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: A valid (code B/EB) driver's licence. Each registrar will be expected to rotate through various institutions in the Western Cape. Each registrar must register for the MMED in Public Health Medicine at the higher education institution that the post is allocated to. Competencies (knowledge/skills): Computer literacy, and the ability to learn new technical skills. The candidate must have a strong understanding of public health, health systems and health policy. Excellent verbal and written communication skills. Good interpersonal and time-management skills. The successful candidate is expected to be technically competent, to align to the values of the Department of Health and Wellness and to be kind.
- DUTIES** : Public Health medical service provision in the public sector health services. Teaching and training / supervision of under and postgraduates and running training for PGWC service personnel. Operational research and presentation and publication in peer-reviewed scientific fora. Management, administration and leadership – using public health expertise to assist administration, management and allocation of personnel, resources and facilities, and to monitor and evaluation programmes and projects. Participate in formal training in public health disciplinary components.
- ENQUIRIES** : Ms L Shand Tel No: (021) 483 2639 or Email: Lesley.shand@westerncape.gov.za
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for the post. Appointment as Registrar will be for a maximum contract period of 4 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the

requirements for the discipline in the yearbook and guidelines.” Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. “Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures.

- CLOSING DATE** : 29 November 2024
- POST 42/152** : **MEDICAL OFFICER GRADE1 TO 3 (PSYCHIATRY)**
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R949 146 per annum
Grade 2: R1 082 988 per annum
Grade 3: R1 253 415 per annum
(A portion of the package can be structured according to the individual's personal needs).
- CENTRE REQUIREMENTS** : Stikland Hospital
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA-qualified employees. One (1) year's relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. **Grade 2:** A minimum of Five (5) appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of six (6) relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom required to perform community service required in South Africa. **Grade 3:** A minimum of Ten (10) year's appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of eleven (11) year's relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Willing and able to work shifts. Willing and able to participate in after-hours duties. Willing and able to work with patients with infectious diseases. A valid (code B/EB) driver's licence. Competencies (knowledge/skills): Appropriate experience in Psychiatry. Excellent clinical assessment and management procedures. Excellent clinical skills in terms of consultation. Good professional attitude. Communication skills.
- DUTIES** : Provide comprehensive medical care to patients by diagnosing and treating illnesses, injuries, and other health conditions. Prescribe and manage treatment plans, including medication and therapies. Maintain accurate and detailed patient records. Refer patients to specialists or other healthcare providers when necessary. Complete the required CPD activities to maintain registration with the HPCSA. Participate in training and educational programs for healthcare professionals. Complete and submit required medical reports and documentation for legal and administrative purposes. Uphold the reputation and integrity of the medical profession.
- ENQUIRIES** : Prof L Koen Tel No: (021) 940 8718

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. Candidate will be subjected to a practical/written and oral assessment. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/153</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (PAEDIATRICS) (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R949 146 per annum Grade 2: R1 082 988 per annum Grade 3: R1 253 415 per annum (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Willingness to work commuted overtime (compulsory).
<u>DUTIES</u>	:	To render a comprehensive clinical service in Paediatrics and Neonatology covering day-time work and after-hours duties. To provide inpatient and/or outpatient care, including clinical teaching, administration, management and research.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr G. Kali Tel No: (021) 938 9584
<u>NOTE</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
	:	No payment of any kind is required when applying for the post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/154</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3</u> Chief Directorate: Emergency And Clinical Services Support
<u>SALARY</u>	:	Grade 1: R949 146 per annum Grade 2: R1 082 988 per annum

Grade 3: R1 253 415 per annum

A portion of the package can be structured according to the individual's personal needs.

**CENTRE
REQUIREMENTS**

: Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute
: Minimum educational qualification: Appropriate qualification that allows registration with the HPCSA as a Medical Practitioner. Registration with the Professions Council: Registration with the Health Professions Council of South Africa as a Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA in respect of SA qualified employees. 6 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA in respect of SA qualified employees. 11 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees., of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid Code B/EB driver's licence. Will be required to perform medico-legal autopsies in the examination of unnatural death admissions. Will be required to perform work duties outside normal working hours and away from base of employment. Knowledge of the functioning of a Forensic Pathology Department. Will be required to deliver expert testimony in court proceedings and provide opinions for prosecutors. Ability to teach Medical students, Forensic Pathology Officers and Medical Staff. Ability to do the Diploma in Forensic Pathology. Exposure to postmortems, autopsy work and dissection. Appropriate experience in trauma related cases. Competencies (knowledge/skills): Above-average ability to communicate clearly and discreetly in person and in writing. Above-average computer and software literacy. Administration skill. Good interpersonal skills including effective service delivery within a group situation at all levels of authority.

DUTIES

: Perform postmortems at Medical Officer level, completion of investigations and documentation in relevant cases timeously, and provide opinions in judiciary proceedings related thereto. Expert evidence in court related cases as requested by the Department of Justice. Attendance of and examination of incident cases. Support to the Head: Clinical Unit and Medical Specialists in all aspects required. Guidance of Forensic Pathology Officers with regard to performance of postmortems. Assist with teaching and training of Medical, Criminal investigation and justice groups in medico-legal autopsies and related investigations.

**ENQUIRIES
APPLICATIONS**

: Professor Lorna J. Martin, email: (lornaj.martin@uct.ac.za)
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE

: No payment of any kind is required when applying for this post. Candidates will be subjected to a security clearance prior to appointment. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Observatory Forensic Pathology Institute, Forensic Medicine and Toxicology, University of Cape Town for a period.

CLOSING DATE

: 29 November 2024

<u>POST 42/155</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R949 146 per annum Grade 2: R1 082 988 per annum Grade 3: R1 253 415 per annum A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Stikland Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA-qualified employees. One (1) year's relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. Grade 2: A minimum of Five (5) appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. - A minimum of six (6) relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom required to perform community service required in South Africa. Grade 3: A minimum of Ten (10) year's appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of eleven (11) year's relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Willing and able to work shifts. Willing and able to participate in after-hours duties. Willing and able to work with patients with infectious diseases. A valid (code B/EB) driver's licence. Competencies (knowledge/skills): Appropriate experience in Psychiatry. Excellent clinical assessment and management procedures. Excellent clinical skills in terms of consultation. Good professional attitude. Communication skills.
<u>DUTIES</u>	:	Provide comprehensive medical care to patients by diagnosing and treating illnesses, injuries, and other health conditions. Prescribe and manage treatment plans, including medication and therapies. Maintain accurate and detailed patient records. Refer patients to specialists or other healthcare providers when necessary. Complete the required CPD activities to maintain registration with the HPCSA. Participate in training and educational programs for healthcare professionals. Complete and submit required medical reports and documentation for legal and administrative purposes. Uphold the reputation and integrity of the medical profession.
<u>ENQUIRIES APPLICATIONS</u>	:	Prof L Koen Tel No: (021) 940 8718 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. Candidate will be subjected to a practical/written and oral assessment. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/156</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY UNIT: THEATRE)</u>
<u>SALARY</u>	:	R656 964 per annum
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Basic R425 qualification (i.e diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least 1 year, accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre

Nursing. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/ recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification in the relevant speciality. Inherent requirements of the job: Will be required to work shifts, weekends and public holidays. Competencies (knowledge/skills): Basic computer literacy. Ability to function independently as well as part of a multi-disciplinary team. Effective communication, interpersonal, leadership, decision-making and conflict resolution skills. Good organisational skills and the ability to function under pressure. Knowledge and insight of relevant legislation and policy related to this nursing speciality within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards.

- DUTIES** : The candidate will be responsible for planning, managing, co-ordinating and maintaining an optimal, specialized Nursing service as an Operational Manager in a theatre setting. Effective management and utilization of Human and Financial Resources to ensure optimal operational function in the area. Initiate and participate in training, development and research within the nursing department. Deliver a support service to the Nursing Service and the institution. To maintain ethical standards and promote professional growth and self-development.
- ENQUIRIES** : Ms F Baartman Tel No: (021) 938 4055
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for the post.
- CLOSING DATE** : 29 November 2024

POST 42/157 : **OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)**
Overberg District

- SALARY** : R656 964 per annum
- CENTRE** : Bredasdorp CDC, Cape Agulhas Sub-district
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic qualification with duration of at least one-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a Professional Council: Registered with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the one-year post-basic qualification as mentioned above. Inherent requirement of the job: Valid code B/EB/C1 driver's license willingness to travel. Competencies (knowledge/skills): Demonstrate an in-depth knowledge of nursing and public service legislation. Knowledge of Human Resource and Financial policies. Effective communication skills. Computer literacy (MS Word and Excel).

- DUTIES** : Effective integrated execution and management of all clinical programmes (Acute, Chronic, Woman and Child Health and TB/HIV/AIDS/STI). Effective Management of support services which include Information Management regarding data collection, verification, report writing and submission of data, Human Resource Management, i.e., supervision of staff, development and performance management, Finance and Supply Chain Management to ensure effective budgeting and control over infrastructure, maintenance and security. Liaise with relevant stakeholders. Effective communication with all levels of service delivery. Facilitation and implementation of COPC.

- ENQUIRIES** : Ms G Van Der Westhuizen Tel No: (028) 514 8400
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
- CLOSING DATE** : 29 November 2024

- POST 42/158** : **CHIEF MEDICAL TECHNOLOGIST GRADE 1 TO 2**
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : Grade 1: R545 262 per annum
Grade 2: R623 229 per annum
- CENTRE** : Forensic Pathology Services, Forensic Medicine and Toxicology, Observatory
Forensic Pathology Institute
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Technologist in Histopathology. Registration with a Professional Council: Registration with the HPCSA as Medical Technologist in Histopathology. Experience: A minimum of 3 years' appropriate experience after registration with the HPCSA in Medical Technology (Histopathology). Inherent requirement of the job: A Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good interpersonal and administrative skill and Laboratory Staff Management, with above-average technical skills and problem-solving ability under pressure. Above-average ability to communicate clearly and discreetly in person and in writing. Knowledge of the applicable sections of the Occupational Health and Safety Act, the National Health Act and the Inquests Act, as well as the processes and procedures associated with laboratory accreditation. Knowledge of the applicable laboratory information system. Above-average computer and software literacy in at least MS Excel and Word. Knowledge of the medico-legal principles, including maintenance of chain of custody, that form the cornerstone of all medical laboratories but is of particular importance in a Forensic laboratory set-up. Competent in numerical assessment, planning, forecasting and checking (budget, procurement, stores, claims, etc.). Appropriate mortuary environment experience. Appropriate supervisory experience, preferably in the medico-legal laboratory environment. Appropriate experience in Immunohistochemistry. Appropriate experience with LIMS.
- DUTIES** : An effective and efficient management of clinical service and transformation of the forensic histopathology laboratory. An effective and efficient management of clinical governance and quality assurance of the forensic histopathology laboratory. An effective and efficient management of corporate governance within the forensic histopathology laboratory. An effective and efficient management of administrative and academic responsibilities pertaining to the forensic histopathology laboratory.
- ENQUIRIES** : Professor Lorna J. Martin (lornaj.martin@uct.ac.za)
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical test. Shortlisted candidates will be subjected to a security clearance prior to appointment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Observatory Forensic Pathology Institute, Forensic Medicine and Toxicology, University of Cape Town for a period of 3 months.
- CLOSING DATE** : 29 November 2024
- POST 42/159** : **CHIEF ARTISAN GRADE A: BUILDING MAINTENANCE**
Directorate: Engineering and Technical Services
- SALARY** : Grade A: R455 223 per annum
- CENTRE** : Head Office, Cape Town, (Metro East Hub, on the grounds of Lentegour Hospital)
- REQUIREMENTS** : Minimum educational qualification: Appropriate Trade Test Certificate in Building Maintenance. Experience: Ten years post qualification experience as an Artisan/Artisan Foreman. Appropriate supervisory/managerial experience of a multidiscipline workshop (Building, Plumbing, Carpentry and Painting. Sound SCM and Finance experience. Inherent requirements of the Job: Will have to work overtime and standby should the need arise, day or night. Valid (Code

B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy. Conversant with the requirements of the Machinery and Occupational Health and Safety Act. Sound knowledge of HRM. Sound SCM and Finance experience.

DUTIES : Supervision of workshop staff. Control over workshop, equipment, tools, plant and spares. Supervision and assistance with the execution of engineering projects/repairs at various Health Institutions and Clinics. Liaise with engineering management and private sector. Planning/scheduling of staff, project plants, repairs and equipment. Budgeting and expenditure control in respect of workshop. Drafting of monthly reports.

ENQUIRIES : Mr S Reichert Tel No: (021) 830 3768
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 29 November 2024

POST 42/160 : **CLINICAL NURSE PRACTITIONER: GRADE 1 TO 2 (PHC) (X5 POSTS)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R451 533 per annum

Grade 2: R553 545 per annum

CENTRE : Khayelitsha Community Health Centre (X1 Post)

Nolungile Community Day Centre (X2 Posts)

Nomzamo Community Day Centre (X1 Post)

Kleinville Community Day Centre (X1 Post), Khayelitsha/Eastern Sub-Structure

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic nursing qualification, with a duration of at least 1 year accredited with the SANC in the following: Diploma in Clinical Science, Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with the Professions Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** A Minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the periods referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the one-year post-basic qualification in Clinical Science, Health Assessment, Treatment and Care (R48). Inherent requirement of the job: A valid driver's license. Willingness to work after hours. Competencies (knowledge/skills): Knowledge of procedures relating to nursing education, training and of basic post basic nursing. Knowledge and understanding of nursing Code of Ethics and Professional Practice of the SANC of nursing Standard of Practice and scope of practice. Computer literate in MS Office (Excel, Word and Power point) and MS Outlook.

DUTIES : Manage and provide quality comprehensive Primary Health Care. Plan and implement Health Promotion and Prevention activities. Link with community structures and NPO's. Collect data and submit reports on or before time. Assist with managing human and equipment resources. Ensure an effective administrative service. Facilitate clinical teaching, training and health education. Provision of effective clinical services. Partake in research activities.

ENQUIRIES : Ms C Steyn Tel No: (021) 360 4713
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other vacant Clinical Nurse Practitioner (PHC) posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 29 November 2024

POST 42/161 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: ADVANCED MIDWIFERY)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum

CENTRE : Helderberg Hospital, Khayelitsha/Eastern Sub-structure

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post-basic/Advanced Nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Nursing Science. Registration with the Professions Council: Registration with the SANC as Professional Nurse (General and Midwifery). Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic nursing qualification in the relevant specialty as mentioned above. Inherent requirements of the job: Willingness to work shifts and after hours (weekends, public holidays and night duty) and be on call. Competencies (knowledge/skills): Knowledge of Nursing Care processes and procedures Nursing Act. Problem solving, decision-making, good interpersonal skills. Report writing skills. Computer literacy in MS office.

DUTIES : Responsible for the provision and implementation of comprehensive holistic nursing care and treatment to all pregnant clients. Assist with management of people management services within the Department. Effective utilization of financial resources within the department. Ensure the promotion of Quality Assurance, Infection Control and Prevention & Occupational Health & Safety within the Department. Deliver a support service to the Operational Manager and ensure effective coordination of the Nursing Division after hours.

ENQUIRIES : Sr T Khumalo Tel No: (021) 850 4752

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before of the interview. This concession is only applicable on health professionals who must apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar posts within the Chief Director: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.

CLOSING DATE : 29 November 2024

POST 42/162 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: THEATRE) (CLINICAL FACILITATOR)**

SALARY : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum

CENTRE : Tygerberg Hospital, Parow Valley

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification, with a duration of at least one year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with a Professional Council: Registration with SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of 14

years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the one-year post-basic qualification in Medical and Surgical Nursing Science: Operating Theatre Nursing. Competencies (knowledge/skills): Excellent verbal and written communication skills. Computer literacy, (MS Word, Excel PowerPoint and Internet) and Presentation skills. Ability to work effectively in a multi-disciplinary team. Extensive knowledge of Acts, policies, protocols and procedures within the Theatre units with regards to Quality Practices. Extensive knowledge of nursing practices and knowledge of basic and post-basic training programmes.

DUTIES : Facilitate the development of learning opportunities for all nursing personnel and students. Facilitate the in-service training updating of skills and competencies as well as the orientation programme for nurses and students and support nursing research. Evaluate and assess the competencies and skills of nursing personnel and students. Ensure the appropriate placement and accompaniment of nursing personnel and nursing students. Effective utilization of financial and human resources.

ENQUIRIES : Ms F Baartman Tel No: (021) 938 4055
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview This concession is only applicable on health professionals who apply for the first time for registration in Medical and Surgical Nursing Science: Operating Theatre Nursing with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within TBH for a period of 3 months from date of advert.

CLOSING DATE : 29 November 2024

POST 42/163 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: SURGICAL) (CLINICAL FACILITATOR)**

SALARY : Grade 1: R451 533 (PN-B1) per annum
 Grade 2: R553 545 (PN-B2) per annum

CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification, with a duration of at least one year accredited with the SANC in Medical and Surgical Nursing Science: Ophthalmological Nursing or Medical and Surgical Nursing Science: Orthopaedic Nursing. Registration with a Professional Council: Registration with SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the one-year post-basic qualification in Medical and Surgical Nursing Science: Ophthalmological Nursing or Medical and Surgical Nursing Science: Orthopaedic Nursing. Competencies (knowledge/skills): Excellent verbal and written communication skills. Computer literacy, (MS Word, Excel PowerPoint and Internet) and Presentation skills. Ability to work effectively in a multi-disciplinary team. Extensive knowledge of Acts, policies, protocols and procedures within the Ophthalmology or Orthopedics units with regards to Quality Practices. Extensive knowledge of nursing practices and knowledge of basic and post-basic training programmes.

DUTIES : Facilitate the development of learning opportunities for all nursing personnel and students. Facilitate the in-service training updating of skills and competencies as well as the orientation programme for nurses and students and support nursing research. Evaluate and assess the competencies and

skills of nursing personnel and students. Ensure the appropriate placement and accompaniment of nursing personnel and nursing students. Effective utilization of financial and human resources.

ENQUIRIES APPLICATIONS : Ms F Baartman Tel No: (021) 938 4055
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in Medical and Surgical Nursing Science: Ophthalmological Nursing or Medical and Surgical Nursing Science: Orthopaedic Nursing with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within TBH for a period of 3 months from date of advert.

CLOSING DATE : 29 November 2024

POST 42/164 : **QUALITY ASSURANCE MANAGER**
Chief Directorate: Metro Health Services

SALARY CENTRE REQUIREMENTS : R444 036 per annum
: Alexandra Hospital
: Minimum educational qualification: Appropriate 4-year National Diploma/Degree or equivalent in Health Sciences registrable with the South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate work experience with regards to quality related aspects in a hospital or health service environment. Inherent requirements of the job: Valid driver's licence (code B/BE). Computer literacy in Microsoft Office. Competencies (knowledge/ skills): Knowledge of the Quality Assurance framework as well as the Occupational Health and Safety Act and infection control practices. A working and current knowledge of strategic planning, project management and Ideal Hospital Framework standards.

DUTIES : Manage, evaluate, and report on all aspects of the quality assurance program. Manage, evaluate, report on, and respond to consumer input. Monitor and assist stakeholders to ensure an effective Infection Control and Occupational Health and Safety program. Prepare management reports and provide statistical data. Conduct team and individual inspections to ensure that Quality Assurance plans are implemented and that practices are according to Ideal Hospital Quality Framework. Monitor Quality Assurance indicators and report thereon to assist in the improvement of service delivery. Involve quality assurance committees, champions and staff in quality improvement projects and facilitate that significant individual performance and positive quality culture change is recognized and rewarded. Identify best practice and help units to implement to advance Quality Assurance standards. Work with internal and external stakeholders as appropriate to the institution. Perform quality improvement audits and submit to senior management on deadlines. Ensure that all units conduct Patients Experience of Care and Waiting Times Surveys. Co-ordinate all aspects of Ideal Hospital Framework, including assessments and activities to accreditations. Participate in and or lead peer review assessments. Ensure clinical and nursing audits are conducted to evaluate patient care. Co-ordinate adverse events, complaints, and various other related committees to improve quality of care and service user's satisfaction. Corporate Governance, people, and financial management.

ENQUIRIES APPLICATIONS : Ms L Saville Tel No: (021) 503 5009
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical, oral and competency assessment

CLOSING DATE : 29 November 2024

<u>POST 42/165</u>	:	<u>MEDICAL ORTHOTIST PROSTHETIST GRADE 1 TO 3 (ORTHOTIC AND PROSTHETIC CENTRE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R376 524 per annum Grade 2: R439 755 per annum Grade 3: R514 785 per annum
<u>CENTRE REQUIREMENTS</u>	:	Western Cape Rehabilitation Centre Minimum educational qualification: Appropriate qualification that allows registration with HPCSA as a Medical Orthotist and Prosthetist. Registration with a Professional Council: Registration as Medical Orthotist and Prosthetist with HPCSA. Experience: Grade 1: None after registration with the HPCSA as a Medical Orthotist Prosthetist. One-year relevant experience after registration with the HPCSA as a Medical Orthotist Prosthetist in respect of foreign qualified employees, of whom is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years relevant experience after registration with the HPCSA as a Medical Orthotist Prosthetist. Minimum of 11-year relevant experience after registration with the HPCSA as a Medical Orthotist Prosthetist in respect of foreign qualified employees, of whom is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years relevant experience after registration with the HPCSA as a Medical Orthotist Prosthetist. Minimum of 21-year relevant experience after registration with the HPCSA as a Medical Orthotist Prosthetist in respect of foreign qualified employees, of whom is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Valid driver's licence. Competencies (knowledge/skills): Technical Skills: Proficiency in designing and fabricating orthotic and prosthetic devices. Anatomical Knowledge: Understanding of human anatomy and biomechanics. Interpersonal Skills: Ability to communicate effectively with patients and healthcare professionals. Problem-Solving: Skill in diagnosing issues with devices and making necessary adjustments. Manual Dexterity: Precision and skill in handling tools and materials for creating custom devices. Computer literacy skills with competency in MS Office package (MS word, PowerPoint etc.)
<u>DUTIES</u>	:	Patient Assessment: Evaluate patients' needs by examining medical histories, physical conditions, and understanding their requirements for orthotic or prosthetic devices. Design and Fabrication: Design and create custom orthotic and prosthetic devices, ensuring they meet the specific needs and measurements of each patient. Fitting and Adjustment: Fit and adjust the devices to ensure proper function, comfort, and alignment. This involves multiple fittings and modifications. Patient Education: Educate patients on the use, care, and maintenance of their orthotic or prosthetic devices. Follow-Up Care: Provide ongoing support and adjustments to devices as necessary, ensuring optimal long-term use and patient satisfaction. Collaboration: Work with other healthcare professionals, such as doctors and physical therapists, to develop comprehensive treatment plans for patients. Provide and supervise the training of students MOPs and In-service trainees. Comprehensive clinical governance and Clinical Practice review, including the implementation of clinical protocols, guidelines, and SOPs. Participate in MOP Centre meetings and perform duties delegated by the CMOP including acting position as CMOP. Correct material and Stats. Maintenance, Admin and Development: Machinery, tools and equipment in good working condition.
<u>ENQUIRIES</u>	:	Ms M Brink Tel No: (021) 531 5300
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. Candidates will be subjected to a practical/written and oral assessment. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	29 November 2024

<u>POST 42/166</u>	:	<u>OCCUPATIONAL HEALTH AND SAFETY OFFICER</u> Directorate: Assurance
<u>SALARY</u>	:	R376 413 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Appropriate three-year National Diploma or Degree/ (NQF Level 6) qualification in health and safety management or related field. Experience: Appropriate experience in occupational health and safety management. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Ability to function independently and with confidence. Good team building skills within and outside the Occupational Health and Safety, Quality Assurance Component and Directorate Assurance. Client and task orientated. A sound knowledge of Occupational Health & Safety Act 85 of 1993 and relevant regulations. A sound knowledge of Compensation for Occupational Injuries and Disease Act 130 of 1993. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, Power Point and E-mail.
<u>DUTIES</u>	:	Promotion of a safe health care environment through monitoring and management of the occupational health and safety risks within the district. Workplace Health Risk Assessments (HRA), hazardous chemical agents' inventory, monitoring and evaluation. Oversee district and facilities compliance with relevant occupational health and safety requirements, legislation, codes of practice, standards, and norms. Establish and co-ordinate the activities of the local Health and Safety Committees. Ensure compliance with legally required appointments in terms of the OHS Act. Education and training within areas of control. Develop staff literacy and expertise on Occupational Health and Safety principles, practices and guidelines within the district and the facilities. Health and safety promotion. Ensure effective administration of the occupational health and safety activities. Continuous Professional Development. Maintain scientific, regulatory, and business knowledge appropriate to the profession.
<u>ENQUIRIES</u>	:	Dr Z Sondag, email: Zahida.Sondag@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/167</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1 TO 3</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R376 524 per annum Grade 2: R439 755 per annum Grade 3: R514 785 per annum
<u>CENTRE</u>	:	Hessequa Sub District (PHC Support)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Registration with a Professional Council: Registration with the HPCSA as Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as an Occupational Therapist in respect of RSA-qualified employees. 1-year relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of RSA-qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of RSA-qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Current valid driver's licence (Code B/EB). Competencies

		(knowledge/skills): Excellent communication skills (verbal and written). Ability to work in integrated multi-disciplinary teams across platforms. Computer literacy in MS Office mandatory.
<u>DUTIES</u>	:	Provide Occupational Therapy service (individual patient assessments and treatment of patients) at Riversdale district hospital and Hessequa Sub-District Clinics. Functional rehabilitation of patients including hand rehabilitation. Health education and group therapy. Coordinate, assess, prescribe, order and fitting of wheelchairs, as well as assistive devices. Service and repair wheelchairs as well as support wheelchair repair workshops. Administration of Occupational Therapy service in the subdistrict.
<u>ENQUIRIES</u>	:	Dr G van Tonder Tel No: (028) 713 8640
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Hessequa Sub District for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/168</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u>
<u>SALARY</u>	:	R376 413 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in applying legislation and policies related to Occupational Health and Safety, Health Care Waste Management and Environmental Health. Competencies (knowledge/skills): Project management skills, research, policy development and practical knowledge of relevant legislation and policies related to occupational health and safety, Practice knowledge of Occupational Health and Risk Management and Practical knowledge of research methodology and Quality Management. Computer skills. Leadership, conflict resolution and problem-solving skills. Attention to detail and ability to work independently.
<u>DUTIES</u>	:	Ensure facility complies with relevant Occupational Health and Safety and health care waste management requirements, legislation, codes of practice standards and norms. Investigate report on and assist with resolving Occupational Health and Safety and health care waste incidents at facility. Manage and facilitate occupational health and safety and health care waste management training at the facility. Development of policies, standard operating procedures, norms and standards. Conducting site visits and inspections. Compilation of reports and reports writing and collating information and maintain databases.
<u>ENQUIRIES</u>	:	Mr N Benting Tel No: (021) 404 6367
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/169</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: HRM</u> Chef Directorate: Rural Health Services
<u>SALARY</u>	:	R376 413 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma/Degree. Experience: Appropriate experience in Human Resource Administration. Appropriate supervisory experience. Appropriate experience of the PERSAL System. Inherent requirements of the job: A valid code EB/B driver's license. Ability to work overtime if needed. Competencies (knowledge/skills): Knowledge of relevant Legislation. Working knowledge of all aspects regarding Human Resources. Good interpersonal and conflict

resolution skills. Ability to function independently and within a team context. Leadership, organization, creative problem-solving and decision-making skills. Computer literacy (MS Word, Excel, PowerPoint, Outlook and PERSAL). Be able to work accurately at a fast pace and under pressure.

DUTIES : Coordinate, implement and monitor the relevant policies, procedures, prescripts with regard to personnel, salary, pension, leave and administration in general as applicable in a staff office. Management of PERSAL functions. Ensure efficient and effective quality and risk management in HR, including audit compliance, databases and reports. Interpret and implement policies, regulations and procedures and provide an effective and efficient assistance and support to clients, personnel, management and supervisors. Manage and supervise of the general staff office with a very high workload, which are responsible for all personnel and related matters.

ENQUIRIES : Ms EM Koopman Tel No: (023) 348 1102

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Applicants will be required to undergo practical testing

CLOSING DATE : 29 November 2024

POST 42/170 : **SOCIAL WORKER GRADE 1 TO 4**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R308 247 per annum
Grade 2: R376 416 per annum
Grade 3: R452 667 per annum
Grade 4: R554 919 per annum

CENTRE : Wesfleur Hospital

REQUIREMENTS : Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with the Professions Council: Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker. Experience: **Grade 1:** None after registration. **Grade 3:** A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 2:** A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 4:** A minimum of 30 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Inherent requirements of the job: A valid code B/EB driver's license. Competencies (knowledge/skills): Ability to render a clinical social work practise as a member of a multi-disciplinary team. Sound knowledge and skills in psycho-social assessment, family and individual counselling skills. Knowledge of relevant statutory processes. Computer literacy, good verbal and written communication.

DUTIES : Provide clinical social work services with regards to the care, support, protection and development of vulnerable individuals, groups, families and communities. Utilise specialist knowledge and skills to conduct psychosocial assessments, individual and family counselling. Network effectively internally with the multi-disciplinary team as well as with relevant external role players. Conduct appropriate referrals to relevant role players/stakeholders. Actively contribute to develop a care and safe discharge plan. Deliver accountable services through the application of the Social Work administrative process. Ensure continued professional development by keeping updated with developments in the field.

ENQUIRIES : Dr LB Murphy Tel No: (021) 571 8040

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : Shortlisted candidates will be subjected to a practical assessment. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status". The pool of applicants will be considered for other similar

- posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
- CLOSING DATE** : 29 November 2024
- POST 42/171** : **ADMINISTRATIVE OFFICER: SUPPORT SERVICES**
West Coast District
- SALARY CENTRE REQUIREMENTS** : R308 154 per annum
Swartland Hospital, Swartland Sub-district
Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience and knowledge of support services with reference to facility management and supervision. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to work extra hours and be on standby. Competencies (knowledge/skills): Advanced computer literacy (MS Word, Excel). Strong leadership, managerial, organizational, strategic, operational and contingency planning skills. Independent decision- making, problem solving and interpersonal skills.
- DUTIES** : Effective management and supervision for the support sections including Linen Bank, Waste management, Porter service, grounds maintenance, Telecommunication and registry, Food Service, Transport and Technical Workshop. Effective management of outsourced contract services. Effective management of resources including people management and finance and assets.
- ENQUIRIES APPLICATIONS** : Mr GO Waneburg Tel No: (022) 487 9202
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.
- CLOSING DATE** : 29 November 2024
- POST 42/172** : **INDUSTRIAL TECHNICIAN PRODUCTION (COMMUNICATION WORKSHOP)**
- SALARY CENTRE REQUIREMENTS** : R308 154 per annum
Tygerberg Hospital, Parow Valley
Minimum educational qualification: National Diploma (T- N- or S- Stream) or a B-tech degree (or equivalent) in Electrical Engineering. (Heavy or Light current). Experience: Appropriate experience in the repair and maintenance of medical equipment in Clinical Engineering Environment and be willing to be trained in-house on ongoing basis. Inherent requirements of the job: Valid driver's licence. Excellent ability to fault-find and repair down to component level. Competencies (knowledge/skills): Proven ability in fault finding and repair of hydraulics, pneumatics, fine machines, communication equipment, access control and electronic equipment and other equipment maintained by Clinical Engineering. Good verbal and written communication skills. Candidate must have experience to manage, plan, and organise maintenance schedules. Proven Computer literacy with experience in MS Access, Word and Excel. Good interpersonal relations. Ability to correctly interpret procedures and directives. Ability to lathe, milling, weld, interpretation of circuit diagrams and solder work. Knowledge of the Occupational Health and Safety Act.
- DUTIES** : Carry out maintenance, repairs, calibration, modifications and installation of communication, access control, nursing call and related devices. Ensuring that the equipment meets legal and safety standards. Draft detailed technical specifications for equipment under the unit's control. Provide optimal support, assistance/ training to colleagues, management and clinical staff. Keep an up-to-date record system and administration function regarding the unit's functioning and the equipment maintenance and evaluation. Participate in the liaison with service providers and agents to negotiate quotations and maintenance costs in the absence of the unit manager of the Communication Department. Liaise with clients and colleagues with regards to information and work progress.
- ENQUIRIES APPLICATIONS** : Mr JD Du Preez / Ms. M. Rossouw Tel No: (021) 938 4634
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Applicants invited to an interview will be subjected to a practical/ competency test on a date suitable to the Clinical Engineering Department.

CLOSING DATE : 29 November 2024

POST 42/173 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING)**
Garden Route District

SALARY : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum

CENTRE : Alan Blyth Hospital, Oudtshoorn & Kannaland Sub District

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the Professions Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends. Valid (Code B/EB) driver's licence and willingness to travel. Ability to work in a team across the service platforms and willingness to rotate within the Sub-district. Competencies (knowledge/skills): Effective verbal and written communication skills. Excellent communication with community and interpersonal communication skills. Knowledge of relevant legislation, policies including Health care 2030, Sustainable Development Goals, 1st 1000 days Computer literate in Microsoft office programs.

DUTIES : Provide direction, supervision and implementation of Quality Nursing Care. Implement nursing care and delegation of nursing care activities according to legislation. Implement standards, policies and guidelines to ensure Quality of Nursing Care is delivered. Participate in Audits and implement Quality improvement initiatives. Support to supervisor and colleagues by team participation. Effective utilisation of Human resources, Material Resources and Physical Resources.

ENQUIRIES : Ms A Laubscher Tel No: (028) 5511 010

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be requested to undertake practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Oudtshoorn and Kannaland Sub District for a period of 3 months from date of advert."

CLOSING DATE : 29 November 2024

POST 42/174 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (X2 POSTS)**

SALARY : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. Degree/Diploma in nursing) or equivalent qualification that allows registration with SANC as Professional Nurse. Registration with a professional council: Registration with SANC as Professional Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse. Inherent requirements of the job: Willingness to work shifts including weekends, public holidays and night duty. Willingness to rotate to other departments. Competencies (knowledge/skills): Knowledge of Nursing

- Practices, Infection Prevention Control, control measures and practices. Problem solving, report writing, liaison and facilitation skills. Basic computer skills in MS Word, Excel, Outlook and use of Internet. Ability to lift and turn patients, stand for long hours and lift heavy equipment.
- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice or quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively.
- ENQUIRIES APPLICATIONS** : Ms T Wulff, Tel No: (021) 404 2109
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". Short-listed candidates may be subjected to a compulsory competency test.
- CLOSING DATE** : 29 November 2024
- POST 42/175** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING)**
Overberg District
- SALARY** : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum
- CENTRE REQUIREMENTS** : Otto Du Plessis Hospital
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with the Professions Council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration at SANC as a Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Valid (Code B/EB/C1) driver's licence. Willingness to work overtime when necessary. It will be expected of the candidate to perform clinical functions within the hospital. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (Clinical practice/quality patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively.
- ENQUIRIES APPLICATIONS** : Ms N Adams Tel No: (028) 424 1167
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in

a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Oudtshoorn and Kannaland Sub District for a period of 3 months from date of advert.”

- CLOSING DATE** : 29 November 2024
- POST 42/176** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (X4 POSTS)**
Chief Directorate Metro Health Services
- SALARY** : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum
- CENTRE** : Mitchells District Plain Hospital:
Medicine Male ward (X1 Post)
Theatre (X1 Post)
Trauma & Emergency (X1 Post)
Overnight Ward (X1 Post)
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Ability and willingness to work weekends, public holidays and night duty relief and overtime should the need arises. Ability to work under pressure and in a multi - disciplinary team context. Willingness to rotate to other departments due to operational requirements. Competencies (knowledge/skills): Computer literacy (MS Word, Excel). Ability to work independently and in a multi-disciplinary team. Knowledge of Community Oriented Primary care. Conflict management, problem solving and decision-making skills. Ability to facilitate training.
- DUTIES** : Provide direction and supervision for the implementation of quality comprehensive nursing care in a hospital setting. Maintain ethical practice within legal and regulatory frameworks. Maintain a constructive working relationship with all relevant stakeholders. Utilize human, material and physical resources efficiently and effectively. Participate in training programmes and research activities. Maintain workplace disciplinary of sub-ordinates.
- ENQUIRIES** : Mr R Geswindt Tel No: (021) 377 4410
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.”
- CLOSING DATE** : 29 November 2024
- POST 42/177** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (PHC)**
Cape Winelands Health District
- SALARY** : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum
- CENTRE** : Drakenstein Sub-district
- REQUIREMENTS** : Minimum educational qualifications: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and

Midwife. Registration with the Professions Council: Registration with the SANC as Professional Nurse and Midwife. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile, hospital and when needed within the community (COPC concept). Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing within the public sector and basic computer literacy (MS Word, Excel and Outlook) to be able to communicate, capture patient information, check results, capture data and do track referrals on the different electronic systems. Ability to promote quality patient care through the implementation of protocols, guidelines, and standards.

DUTIES : Assist with management of Burden of disease in accordance with the guidelines and protocols of the western cape. Provide quality of care to all patients within PN scope of practice, in consideration of their presented health issue. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness in the of health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff and improving quality of health services. Maintain professional growth/ethical standards and self-development.

ENQUIRIES APPLICATIONS : Ms J Bosch Tel No: (021) 862 4520
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Drakenstein Sub District for a period of 3 months from date of advert.

CLOSING DATE : 29 November 2024

POST 42/178 : **AUDIOLOGIST GRADE 1 TO 3 (5/8TH)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R235 329(5/8th) per annum
Grade 2: R274 848(5/8th) per annum
Grade 3: R321 741(5/8th) per annum

CENTRE REQUIREMENTS : Khayelitsha Eastern Sub-structure
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as either an Audiologist or a Speech therapist and Audiologist. Registration with the Professions Council: Registration with the HPCSA as an Audiologist. Experience: **Grade 1:** None after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of RSA qualified employee. 1-year relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of SA qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of

foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: A Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/ skills): Relevant skills in assessing, developing and implementing Audiology intervention. Sound knowledge of relevant national, provincial legislation Health Care 2030. Experience in student training/supervision. Basic computer skills in MS Word, Excel, Outlook. Ability to work independently and good administrative skills.

DUTIES : Coordinate, manage and develop audiology services for a designated area. Clinical Management of patients referred to audiology services at the PHC facilities. Effective and efficient management of physical resources. People management (Rehab Care Workers, students, volunteers). Participate in and contribute to education and training activities. Liaise and collaborate with stakeholders. Screen, assess and intervene as required and is relevant & appropriate. Link to appropriate levels of care.

ENQUIRIES APPLICATIONS : Ms A Bedford-Titus Tel No: (021) 360-4622
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for similar posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 29 November 2024

POST 42/179 : **ADMINISTRATION CLERK: SUPPORT (HELPDESK/QUALITY ASSURANCE) (X2 POSTS)**
Chief Directorate: Rural Health Services

SALARY CENTRE REQUIREMENTS : R216 417 per annum
: Worcester Regional Hospital
: Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in an administration environment. Inherent requirement of the job: Willingness to work 12-hour shifts (which include night duty, weekends and public holidays) and work overtime on short notice. Competencies (knowledge/skills): Computer literacy (MS Word, Excel). Knowledge of complaints management, excellent interpersonal skills, excellent communication skills as well as good telephone etiquette, problem solving skills and conflict management. Trustworthiness and ability to handle all information with confidentiality, be able to do innovative thinking, work independently and under pressure.

DUTIES : Helpdesk duties, (including welcoming of patients and visitors to the facility, handling of all enquiries, answering of telephones and referral of enquiries, assist with wayfinding). Human resources duties. Administrative duties, including drawing of inpatient lists - mid-day and midnight, administrative support to the supervisor, accurate recordkeeping, electronic filing systems. Identification and reporting of risks to supervisor.

ENQUIRIES APPLICATIONS : Ms S Nieuwoudt Tel No: (023) 348 6455
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Applicants will be required to undergo practical testing.

CLOSING DATE : 29 November 2024

POST 42/180 : **BUILDING MANAGEMENT SYSTEM: OPERATOR (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : R216 417 per annum
: Groote Schuur Hospital, Observatory
: Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in operation of Building Management Systems (BMS) software. Basic experience in Electrical or Electronic systems.

Inherent requirement of the job: Willingness to work shifts, weekends, public holidays and night duty. Competencies (knowledge/skills): Computer Literacy (MS Word, MS Excel, MS Outlook). Ability to perform minor general BMS repairs and maintenance. Ability to monitor and acknowledge faults through BMS software and the ability to carry out general electrical and/or electronic tasks. Electrical or Electronic background will be an added advantage.

DUTIES : Provide effective technical support to the supervisor. Control over service contractors in the division. Keep an up-to-date record of systems and administration functions regarding the BMS functioning, equipment maintenance and evaluation as well as managing, monitoring and assisting with general BMS related tasks. Undertake the input of information in computer applications. Handle BMS machinery and equipment as well as telephonic queries as well as executing minor general BMS and Electronic Security Systems repairs. Perform routine maintenance on BMS and associated systems and assist other components within the department set-up when it is required.

ENQUIRIES : Mr AK Mgcodo / Mr N Sauls Tel No: (021) 404 6251 / 5055
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Potential candidates will be subjected to a competency test.

CLOSING DATE : 29 November 2024

POST 42/181 : **ADMINISTRATION CLERK: SUPPORT (ACUTE TB / SUB ACUTE)**
West Coast District

SALARY : R216 417 per annum
CENTRE : Sonstraal Transitional Care Hospital, Paarl
REQUIREMENTS : Minimum educational qualification: National Senior Certificate (or equivalent). Experience: Appropriate administrative experience. Inherent requirements of the job: Computer literacy in MS Office Suite (Word, Excel, PowerPoint, Access) (proof of training must be attached only when shortlisted). Competencies (knowledge/skills): Ability to work under pressure and meet deadlines. Excellent typing and minute taking skills. Good planning, organizational and interpersonal skills.

DUTIES : Administrative functions within the unit. Duties regarding the availability of adequate stock (consumables) in the nursing unit. Render general support service. Effective patient administration. Support to Supervisor.

ENQUIRIES : Ms N Liebenberg Tel No: (021) 815 8340
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.

CLOSING DATE : 29 November 2024

POST 42/182 : **ADMINISTRATION CLERK: WARDS**
West Coast District

SALARY : R216 417 per annum
CENTRE : Vredendal Hospital (Male Ward)
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in administration in a health-related environment. Inherent requirements of the job: Willingness to relieve other Ward Clerks. Working knowledge of the Clinicom and LOGIS systems. Competencies (knowledge/skills): Good interpersonal and organisational skills, and computer literacy (MS Office). Procurement experience to facilitate and maintain adequate stock and equipment levels. Excellent verbal and written communication skills.

DUTIES : Administrative functions within the Ward. Duties regarding the availability of adequate stock (consumables) in the nursing unit. Data collection. Support to the supervisor.

ENQUIRIES : Ms CJW Basson Tel No: (027) 213 2039
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.

CLOSING DATE : 29 November 2024

- POST 42/183** : **SECRETARY**
Garden Route District
- SALARY** : R216 417 per annum
CENTRE : Mossel Bay Hospital
REQUIREMENTS : Minimum educational qualification: Grade 12 plus Computing and Computer Applications. Experience: Appropriate experience in office administration as well as a meeting management skill (agendas, minutes and reports). Typing and computer skills (MS Word, MS Office, Excel, Power Point and e-mail). Inherent requirements of the job: Valid (Code B/EB) driver's licence, with willingness to drive a government vehicle. Appropriate experience as a secretary in a health environment. Competencies (knowledge/skills): Good communication and interpersonal skills, including good telephone etiquette. Ability to handle conflict and manage difficult clients. Ability to follow through instructions independently and to take initiative. Ability to function in a team and always maintain confidentiality.
- DUTIES** : Maintain the effective and efficient general office administration and ad-hoc duties to the medical manager and the primary health care manager as well as their teams of the Mossel Bay Sub-district. Maintain effective filing systems, do accommodation bookings and claims and stock management systems for PHC and Medical Manager. Organize functions and meetings (do agendas, set up/book venues, do minutes and write reports). Provide clerical and administrative functions to the Hospital Facility Board. Effectively manage medical legal risk matters, enquiries and police reports. Engage with public requests and patient complaints, compliments and suggestions.
- ENQUIRIES** : Dr J Botma Tel No: (044) 601 6101/ Ms A Lamprecht Tel No: (044) 604 6106
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Short-listed candidates will be subjected to a computer literacy test. No payment of any kind is required when applying for this post.
- CLOSING DATE** : 29 November 2024
- POST 42/184** : **ADMINISTRATION CLERK: SUPPORT**
Chief Directorate: Emergency And Clinical Services Support
- SALARY** : R216 417 per annum
CENTRE : Forensic Pathology Service, George Laboratory
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or Equivalent). Experience: Appropriate administration experience. Inherent requirements of the job: Valid (Code B/EB) Driver's licence. Above-average Computer and Software literacy in MS Word, email, internet, Excel and MS Teams. Competencies (knowledge/skills): Ability to communicate clearly and discreetly in person and in writing. Ability to achieve and maintain good interpersonal and working relations with staff and clients, with knowledge of Batho Pele. Ability to interpret and apply policies. Ability to work under pressure. Good organizational and reporting skills. Knowledge of BAS. Knowledge of LOGIS.
- DUTIES** : An effective support to the Manager: FPS Laboratory (M3-M4). Administering documentation in relation to Forensic Pathology Laboratory functional activities. Effective and efficient processing and filing of documentation. Effective control of reports and statements during and after the Forensic Mortuary process.
- ENQUIRIES** : Mr. FG Herwels Tel No: (044) 873 4370
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates will be subjected to a security clearance prior to appointment.
- CLOSING DATE** : 29 November 2024
- POST 42/185** : **ADMINISTRATION CLERK: SUPPORT (TRANSPORT)**
- SALARY** : R216 417 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Transport and Support services experience. Inherent

requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Extensive computer skills in MS Office (MS Word, Excel, Outlook). Excellent administrative experience and knowledge of policies and practices. Knowledge of Human Resource Management, Labour legislation and sound knowledge of Transport Circular 4 of 2000 and Government Motor Transport Handbook Version 1 of 2019. Good interpersonal skills, organizational skills, the ability to function under pressure and maintain confidentiality and excellent communication skills (verbal and written).

- DUTIES** : Provide an effective administrative service to the Transport Component. Ensure that vehicles are maintained (roadworthy, clean, regularly serviced and inspected). Provide a support function to the Supervisor with regards to prevention and reporting of misuse of Government Motor Transport and fraud investigation. Provide an effective and sufficient human resource management support function. Complete and maintain registers and information systems. Effective control over stock and equipment and the ordering of stock and equipment.
- ENQUIRIES** : Ms L White Tel No: (021) 938-4243
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : Candidates may be subjected to a practical test.
- CLOSING DATE** : 29 November 2024

POST 42/186 : **STAFF NURSE GRADE 1 TO 3 (X4 POSTS)**
Chief Directorate: Metro Health Services

- SALARY** : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum
Grade 3: R290 805 per annum

- CENTRE** : Khayelitsha District Hospital
- REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with the Professions Council: Registration with the SANC as Enrolled Nurse. Experience: **Grade 1:** None
Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Annual receipt and licence to practice. Willingness to work overtime, shifts and do night duties. Willingness to rotate within the Hospital as per operational requirements. Competencies (knowledge/skills): Basic communication skills (both written and verbal). Ability to function as part of a team. Good human relations. The ability to render nursing care of an acceptable and safe standard.

- DUTIES** : Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective health promotion and information to patient/client and community. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self-development.

- ENQUIRIES** : Ms N Sozele Tel No: (021) 360-4569
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration with the SANC (including individuals who must apply for change of registration status). The pool of applicants will be considered for similar vacant posts within Chief Directorate: Metro Health Services for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

- CLOSING DATE** : 29 November 2024

POST 42/187 : **STAFF NURSE GRADE 1 TO 3**
Garden Route District

- SALARY** : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum

<u>CENTRE REQUIREMENTS</u>	<p>Grade 3: R290 805 per annum Ladismith Hospital (Alan Blyth)</p> <p>Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with the Professions Council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Willingness to work overtime when necessary and to work at other clinics in the Sub-district. Valid (Code B/EB) driver's license and willingness to travel. Competencies (knowledge/skills): Effective verbal and written communication skills. Self-discipline and motivation. Computer literacy in Microsoft office programs.</p>
<u>DUTIES</u>	<p>Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.</p>
<u>ENQUIRIES APPLICATIONS</u>	<p>Ms A Laubscher Tel No: (028) 551 1010</p> <p>Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").</p>
<u>NOTE</u>	<p>No payment of any kind is required when applying for this post. Shortlisted candidates may be requested to undertake practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Oudtshoorn and Kannaland Sub District for a period of 3 months from date of advert.</p>
<u>CLOSING DATE</u>	<p>29 November 2024</p>
<u>POST 42/188</u>	<p><u>FORENSIC PATHOLOGY OFFICER GRADE 1 TO 2</u> Chief Directorate: Emergency And Clinical Services Support</p>
<u>SALARY</u>	<p>Grade 1: R205 733 per annum Grade 2: R239 658 per annum</p>
<u>CENTRE REQUIREMENTS</u>	<p>Forensic Pathology Service, George Laboratory</p> <p>Minimum educational qualification: Senior Certificate with having achieved Mathematics, Life Science and/ or Biology as passed subjects. Experience: Grade 1: None. Grade 2: 10 years' appropriate experience. Inherent requirements of the job: Valid Code B/EB driver's licence. Ability to interpret and apply policies. Ability to work under pressure. Ability to work with and lift corpses, (mutilated, decomposed, infectious viruses, obese). Be willing to work shifts and overtime. Computer and software literacy. Will be required to deliver testimony in court proceedings. Competencies (knowledge/skills): Ability to communicate clearly and discreetly in person and in writing. Ability to be trained in 4X4 vehicle handling. Ability to be trained in photography. Willingness to assist with duties in X-ray room. Willingness to be trained in Forensic Investigation and Dissection. Willingness to be trained in Forensic Pathology Business Processes. Appropriate Forensic Pathology Service experience. Ability to achieve and maintain good interpersonal and working relations with staff and clients.</p>
<u>DUTIES</u>	<p>Effective and efficient recovery, storage and processing of deceased. An effective Forensic autopsy process rendered in accordance with set standards and guidelines. Optimal control of reports and statements during and after the Forensic Mortuary process. An effective and efficient Management of Unknown corpses. An efficient support service to the Manager with regard to Corporate and Clinical Governance functions of the Observatory Forensic Pathology Institute.</p>
<u>ENQUIRIES APPLICATIONS</u>	<p>Mr RH Pietersen (Richard.Pietersen@westerncape.gov.za)</p> <p>Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").</p>

- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical and driving test. Candidates will be subjected to security clearance prior to appointment.
- CLOSING DATE** : 29 November 2024
- POST 42/189** : **TECHNICAL ASSISTANT (ELECTRONICS)**
- SALARY** : R183 279 per annum
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: General Education and Training certificate grade 10 (std 8). Experience: Appropriate experience in repairing and maintaining electronic equipment. Inherent requirement of the job: Ability to lift heavy machinery. Competencies (knowledge/skills): Computer literate. Good written and verbal communication. Willingness to work overtime. Ability to use hand and power tools.
- DUTIES** : Separating incoming work between Minor Work or Technical input required and completing tasks according to regulations and policies as well as liaising with clients regarding work in progress. Ensuring compliance with Occupational Health and Safety Act. Assisting other units within Clinical Engineering. Requesting of parts and servicing, maintaining internal records as well as assisting with reports and specifications where relevant Carry out minor repairs, maintenance, modifications, calibration and installation of electronic and related medical equipment. And assist technical staff with preventative and corrective maintenance. Basic fault finding and repairs to electronic equipment.
- ENQUIRIES** : Mr L van Niekerk Tel No: (021) 404-4402 / Mr B Williams Tel No: (021) 404-4024
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be required to undertake a practical test.
- CLOSING DATE** : 29 November 2024
- POST 42/190** : **CHIEF PORTER**
- SALARY** : R183 279 per annum
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate porter experience within a hospital environment and experience in checking and handling of oxygen cylinders. Basic Supervisory experience. Inherent requirements of the job: Work shifts, night shift, weekends and on public holidays. Relief work in other sections within the Porter Department. Competencies (knowledge/skills): Physically fit and able to perform tasks such as lifting patient's from/onto beds, trolleys and wheelchairs and lifting of oxygen cylinders Knowledge of the Infection Prevention and Control Standards. Knowledge of the disciplinary code and Procedure as well as the Health and Safety Regulation. Good interpersonal and communication skills and knowledge of Contract Management.
- DUTIES** : Responsible for overall control, organizing, performing and coordinating of task related to Porters, Oxygen Cylinder, blood specimens, Infection Prevention Control, removal of bodies and folder management. To ensure safe transit of patients, collection and delivery of folders, blood and blood specimens and the maintenance of patient trolleys and wheelchairs. Attend various operational meetings. Co-ordinate the provision of training with regards to porter function, patient centered approach and the lifting and handling of patients. To provide an effective and efficient support to the Administrative Officer wrt to Personnel Administration (i.e. SPMS, Labour Related Issues, etc.,) and the selection and recruitment processes. Supervising of Porters, responsible for the monitoring of the agency staff and ensuring compliance wrt the SLA.
- ENQUIRIES** : Mr E Cassiem Tel No: (021) 404 3237
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a competency test on the day of interview.
- CLOSING DATE** : 29 November 2024

<u>POST 42/191</u>	:	<u>ARTISAN ASSISTANT</u>
<u>SALARY</u>	:	R183 279 per annum
<u>CENTRE</u>	:	Western Cape College of Nursing, Metro Campus, Athlone
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Grade 10 or equivalent. Experience: Appropriate experience with tasks performed in a workshop environment. Appropriate work experience with handyman related tasks (i.e. painting, building, electrical and plumbing, mechanical, etc.). Inherent requirements of the job: Valid Code B Drivers Licence. Willingness to work overtime when requested. Capability to do strenuous physical labour. Ability to do standby duties. Competencies (knowledge/skills): Basic knowledge of carpentry, electrical, mechanical, light current, Air-con & refrigeration, plumbing, painting, tiling and other related basic functions for a Handyman. Knowledge of Occupational Health and Safety Act.
<u>DUTIES</u>	:	Elementary maintenance, installation and repair works in the building service as well as exterior works on the premises at Artisan Assistant level. Maintenance, including painting, unblocking sewer systems/plumbing. Elementary maintenance, installation, repair, modify and manufacture items, equipment, and machines in the mechanical field under supervision of an Artisan. Elementary maintenance, repair and installations of equipment and electrical items, and repairs in the light current field. Responsible for basic administration work, completing job cards and supporting supervisor/Artisan. Transport Goods.
<u>ENQUIRIES</u>	:	Mr CC Brown Tel No: (021) 831 5817
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/192</u>	:	<u>ARTISAN ASSISTANT</u>
<u>SALARY</u>	:	R183 279 per annum
<u>CENTRE</u>	:	Western Cape College of Nursing, Boland Overberg Campus, Worcester
<u>REQUIREMENTS</u>	:	Minimum educational qualifications: Grade 10 or equivalent. Experience: Appropriate experience with tasks performed in a workshop environment. Appropriate work experience with handyman related tasks (i.e. painting, building, electrical and plumbing, mechanical, etc.). Inherent requirements of the job: Valid Code B Drivers Licence. Willingness to work overtime when requested. Capability to do strenuous physical labour. Ability to do standby duties. Competencies (knowledge/skills): Basic knowledge of carpentry, electrical, mechanical, light current, Air-con & refrigeration, plumbing, painting, tiling and other related basic functions for a Handyman. Knowledge of Occupational Health and Safety Act.
<u>DUTIES</u>	:	Elementary maintenance, installation and repair works in the building service as well as exterior works on the premises at Artisan Assistant level. Maintenance, including painting, unblocking sewer systems/plumbing. Elementary maintenance, installation, repair, modify and manufacture items, equipment, and machines in the mechanical field under supervision of an Artisan. Elementary maintenance, repair and installations of equipment and electrical items, and repairs in the light current field. Responsible for basic administration work, completing job cards and supporting supervisor/Artisan. Transport Goods.
<u>ENQUIRIES</u>	:	Mr CC Brown Tel No: (021) 831-5817
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/193</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3</u> Overberg District
<u>SALARY</u>	:	Grade 1: R165 177 per annum Grade 2: R192 675 per annum Grade 3: R277 070 per annum
<u>CENTRE</u>	:	Otto Du Plessis

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with SANC as a Nursing Assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as a Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as a Nursing Assistant. Inherent requirements of the job: Willingness to work shifts, public holidays, after-hours, night duty and weekend cover for nursing. Competencies (knowledge/skills): Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
<u>DUTIES</u>	:	Assist patients with activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Record keeping.
<u>ENQUIRIES</u>	:	Ms N Adams, Tel No: (028) 424 1167
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be required to undergo a competency assessment
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/194</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3 (X6 POSTS)</u> Chief Directorate Metro Health Services
<u>SALARY</u>	:	Grade 1: R165 177 per annum Grade 2: R192 675 per annum Grade 3: R 277 070 per annum
<u>CENTRE</u>	:	Mitchells District Plain Hospital: Post Natal (X1 Post) Medicine Male (X2 Posts) Surgery Female (X1 Post) 72 Hour Psychiatry (X1 Post) Overnight Ward (X1 Post)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a Professional Council: Registration with the South African Nursing Council (SANC) as a Nursing Assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. Grade 3: A minimum of 20 years appropriate/recognisable nursing experience after registration with the SANC. Inherent requirement of the job: Willingness to work night duty, weekends and public holidays as well as overtime. Competencies (knowledge/skills): Provision of Quality Nursing Care to health care users. Appropriate experience in a Health environment.
<u>DUTIES</u>	:	Provide quality basic nursing care. Provide elementary clinical nursing care. Assist patients with activities of daily living which includes Patient Hygiene, Nutritional Status, mobility and elimination needs. Maintaining professional growth, Ethical Standards and Self-development. Record keeping. Support to supervisor and colleagues by team participation. Maintain a degree of professionalism in the execution of duties.
<u>ENQUIRIES</u>	:	Mr R Geswindt Tel No: (021) 377-4410
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert."
<u>CLOSING DATE</u>	:	29 November 2024

<u>POST 42/195</u>	:	<u>OPERATOR (REPROGRAPHICS)</u>
<u>SALARY</u>	:	R155 148 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic literacy and numeracy. Experience: Appropriate experience in respect of printing and photocopying processes. Competencies (knowledge/skills): Ability to prioritise work. Good communication skills.
<u>DUTIES</u>	:	Ability to prioritise work, handle confidential documents, take and issue photos/ID tags as well as ad-hoc duties. Compile reports, letters as well as develop and maintain registers in terms of inventory, statistics and calculation of printing costs. Operate and control equipment as well as liaise with outside companies for required repairs/upgrading of equipment. Provide efficient assistance and support to clients, personnel, management and supervisors.
<u>ENQUIRIES</u>	:	Ms CB Johnson Tel No: (021) 938-5327
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/196</u>	:	<u>FOOD SERVICES AID</u> Overberg District
<u>SALARY</u>	:	R131 265 per annum
<u>CENTRE</u>	:	Hermanus Hospital
<u>REQUIREMENTS</u>	:	Minimum Requirement: Basic numeracy and literacy. Experience: Appropriate experience in an Industrial Food Services Unit. Inherent requirements of the job: Incumbent must be prepared to work shifts and overtime which include weekends and public holidays. Incumbent must be healthy, strong enough to lift heavy objects and be on their feet the entire day. Must be willing to enter hospital wards. Competencies (knowledge/skills): Knowledge of production for normal and therapeutic diets in an Industrial Food Service Unit on a large scale. Knowledge of hygiene, occupational health, Hazard Analysis and Critical Control Points (HACCP) and safety principles. Ability to maintain good interpersonal skills.
<u>DUTIES</u>	:	Assist in the receipt and storage of all provisions and stock in the foodservice unit. Pre-prepare and produce all normal and therapeutic diets. Weigh, dish and distribute food to various wards. Clean all areas, utensils and equipment in the Food Service Department. Follow and adhere to Health and Safety prescripts. Follow standardised Western Cape Government Receipts and menus. Follow and adhere to elementary control measures and standard operational procedures. Quality portion control of food according to standardised recipes.
<u>ENQUIRIES</u>	:	Mr TM De Wet Tel No: (028) 313 5227
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	29 November 2024
<u>POST 42/197</u>	:	<u>CLEANER</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	R131 265 per annum
<u>CENTRE</u>	:	Forensic Pathology Service, Mossel Bay Laboratory
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic Reading, Writing and Numerical skills. Experience: Appropriate cleaning experience. Inherent requirements of the job: Ability to work in a state mortuary environment. Basic knowledge of general hygiene practices. Ability to use a variety of cleaning equipment and products. Competencies (knowledge/skills): Computer and software literacy. Appropriate general cleaning experience. Ability to communicate clearly and discreetly in person and in writing. Ability to achieve and maintain good interpersonal and working relations with staff and clients with knowledge of Batho Pele principles. Ability to interpret and apply policies. Ability to work under pressure. Ability to understand and work according to the Occupational Health and Safety Act and regulations: Act 85 of 1993.

DUTIES : Effectively perform a cleaning service of a routine nature in all Administration areas. Effectively perform a cleaning service of a routine nature in all Clinical areas. Effectively clean the vehicle fleet of the facility. Effectively support the Manager in establishing a safe environment.

ENQUIRIES : Mr. L Smith, email: Lester.Smith@westerncape.gov.za or Tel No: (044) 813 1890

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates will be subjected to a security clearance prior to appointment.

CLOSING DATE : 29 November 2024

POST 42/198 : **HOUSEHOLD AID**
Chief Directorate: Metro Health Services
(1 Year Contract)

SALARY : R131 265 per annum
CENTRE : Lentegeur Hospital
REQUIREMENTS : Minimum educational qualification: Basic Numeracy and literacy Skills. Experience: Appropriate experience working in a Creche environment. Inherent requirement of the job: Willingness to work shift and/or rotation basis. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to work independently and within a team. Comply with OHS regulations and policies.

DUTIES : Holistic care for the children attending the creche situated on the premises of Lentegeur Hospital. Provide a hygienically clean, safe and secure environment. Assisting with the supervision of children during playtime and activities to ensure safety. Washing and folding children's clothing, bedding, and any other linens used in the creche. Regularly inspecting play equipment and the environment to ensure it is safe for children. Assisting in maintaining a positive and respectful environment by helping to manage children's behaviour as needed. Informing staff about any concerns related to the children, such as health issues or behavioural changes. Provide support to the Childminder to ensure the development of children. Support Supervisor and Childminders at the creche.

ENQUIRIES : Ms. A. Brandt Tel No: (021) 830 2704
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE : 29 November 2024

POST 42/199 : **LAUNDRY AID**
Central Karoo District

SALARY : R131 265 per annum
CENTRE : Prince Albert Hospital
REQUIREMENTS : Minimum educational qualification: Numeracy and literacy skills. Experience: Appropriate experience in laundry services. Inherent requirements of the job: Must be able to be on feet for most of the day and to work in uncomfortable temperatures. Able to handle heavily soiled linen containing human excretions and blood. Competencies (knowledge/skills): Good communication skills. Ability to accept accountability and responsibility and to work independently and unsupervised. Knowledge of Laundry Services.

DUTIES : Collecting, Sorting and Weighing of dirty, soiled linen. Machine & Equipment operation, washing drying and ironing of linen. Linen Stock Control and Management of Linen Room. Execution of Occupational Health and Safety prescripts and general environmental safety and hygiene. Ad hoc Administrative duties and willingness to rotate in other departments. Assist supervisor where required.

ENQUIRIES : Frieslaar Tel No: (023) 814 2982
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE : 29 November 2024

- POST 42/200** : **MESSENGER**
Chief Directorate: Metro Health Services
- SALARY** : R131 265 per annum
CENTRE : Valkenberg Hospital
REQUIREMENTS : Minimum educational qualification: Basic literacy and numeracy skills. Experience: Appropriate messenger experience. Inherent requirements of the job: Able to lift heavy packages. Physically fit and able to be on your feet for long periods of time. Competencies (knowledge/skills): Strong sense of confidentiality and trustworthiness. Knowledge of folder management procedures. Good interpersonal skills. Basic computer literacy skills.
- DUTIES** : Collection and distribution of mail documents and medical records on the VBH site. Collection and delivery duties of Pharmacy boxes, twice daily. Messenger duties to Head Office, Cape Town and Post Office, Sita and Regional Office, Bellville, twice a week or as requested. Ad hoc duties as and when required from your supervisor.
- ENQUIRIES** : Ms M Froneman, Tel No: (021) 826 5864
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 29 November 2024
- POST 42/201** : **MEDICAL SPECIALIST GRADE 1 TO 3: RADIATION ONCOLOGY (SESSIONAL) (20 HOURS PER WEEK)**
- SALARY** : Grade 1: R612 per hour
Grade 2: R698 per hour
Grade 3: R809 per hour
- CENTRE** : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Radiation Oncology. Registration with the Professions Council: Registration with the HPCSA as a Medical Specialist in Radiation Oncology. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Radiation Oncology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Radiation Oncology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Radiation Oncology. Inherent requirement of the job: Up to date GCP (Good clinical practice) training. Competencies (knowledge/ skills): Knowledge and experience of modern radiotherapy planning and treatment, including 3D CRT, VMAT planning and treatment, chemotherapy administration and management of side effects, and biological therapy, as well as experience in palliative care is required.
- DUTIES** : To support major referral centres in drainage areas eg. George Hospital, Vredenburg Hospital, Mitchell's Plain Hospital, by doing outreach and supporting competencies in the District Health Care System to manage patients and referrals appropriately. Ability to create a learning environment for junior staff, and students, both under- and postgraduate as required. Ability to teach and assess registrars according to best practice standards. To support senior registrar to run an efficient and cost-effective colo-rectal, hepato-biliary and thyroid combined Oncology service at Groote Schuur Hospital.
- ENQUIRIES** : Prof J Parkes Tel No: (021) 404 4265
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

CLOSING DATE

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applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
29 November 2024